Point-of-Sale (POS) Security Checklist

Help us protect our customers’ credit card information!

✓ Familiarize yourself with the appearance and agreed-upon location of your POS device(s) and connecting cables

✓ Perform a visual inspection of all sales desks upon arrival, mid-shift and prior to leaving, to ensure that terminals have not been moved, altered or tampered with in any way

✓ Keep employee-only areas (especially the back office) inaccessible to customers by ensuring that doors remain locked

✓ Protect the shopper who inadvertently leaves their credit card behind by locking it in a safe or restricted area until the customer returns for it

✓ Ask your manager if something unusual occurs, such as the sudden appearance of an unfamiliar component or device